

I. COURSE

College:	College of Arts and Humanities
Course Number:	PS19002
Section ID:	OL
Course Title:	Special Topics: Workshop in State and Local Government
Credit Hours:	3
Term:	Spring 2023
Term Start Date:	January 2023
Term End Date:	March 2023
Course Meeting Time and Location:	Online and by Appointment

Course Description

GE-Human Culture: US History/Government This course provides students with an introduction to American and Missouri government constitutions, institutions, politics, and processes. Students develop an understanding of the foundations and environment of the American political system by examining the principles of democracy and political ideology and thought upon which the US and State of Missouri is based. Describe and evaluate the key concepts about voting, political parties, campaigns, and other forms of political participation, understand the interactions between the branches of government, the citizens, and how those interactions create domestic and foreign policy. This course follows up on participation in the weeklong intensive Missouri Boy's State or Missouri Girl's State governmental simulation and course work analyzing the theories of representative government, Federalism, and the interaction between states.

This course is only available to participants in Missouri Boy's State or Missouri Girl's State programs; administrative approval required.

Textbooks, Materials and Resources

Simon, Steel, and Lovrich, State and Local Government Politics: Prospects for Sustainability Oregon State University. OER
<https://open.umn.edu/opentextbooks/textbooks/862> Copyright Year: 2018

Declaration of Independence (open access)

US Constitution (open access)

Missouri Boys State Citizenship Manual or Missouri Girls State Manual (received through the Missouri Boys State and / or Missouri Girls State programs)

The Missouri Constitution (open access)

Handouts and/or manuals provided in the school of instructions

Canvas Access

You will have access to the course Canvas shell two weeks prior to the course start date, and two weeks after the course end date.

Notifications

The course syllabus is subject to change if the instructor deems it necessary to accomplish the course objectives. Students will be notified in writing of all substantive changes to the course syllabus.

II. INSTRUCTOR

Name Barbara Hosto-Marti

Student Consultation Hours:
McClure Hall Room 119
Monday and Wednesday 1:30-3:00 PM or by appointment

Contact Information

Bhosto-marti@lindenwood.edu

1-636-949-4486

For further assistance, please contact Humanities@lindenwood.edu

Biography

Dr. Hosto-Marti received a Ph.D. in Political Science from the University of Missouri – St. Louis, an MPA from Southern Illinois University at Edwardsville, and a BA from Illinois College. She is interested in examining the interaction between civil society and public policy at both the national and global stage. This interest stems from her 20 plus years working as a nonprofit

professional. Her current research explores how public perception of advocacy by nonprofits affects people's willingness to contribute to or volunteer for nonprofit organizations. In the classroom, she is committed to preparing students to be informed and engaged participants in the political process.

Throughout this course you will receive comments and feedback from me through Canvas discussion boards, comments on papers and other assignments.

III. STUDENT SUPPORT SERVICES & RESOURCES

Lindenwood University faculty and staff want to partner with you for success in this course and in your Lindenwood University experience. The experience of the past year with the COVID-19 pandemic, and its lingering effects, has added significant stress and trauma to our lives. Please work with your instructor, advisor, and other members of the Lindenwood community to be proactive in accessing and utilizing the support resources available to you.

Academic

For time-management strategies, study habits, test preparation, course-specific tutors, or to work with a Life Coach, contact Student and Academic Support Services (SASS) at SASS@lindenwood.edu.

For writing assistance, contact the Writing Center at writingcenter@lindenwood.edu.

For internet connectivity issues, new IDs, and computer issues, contact the [Help Desk](mailto:helpdesk@lindenwood.edu) at helpdesk@lindenwood.edu or stop by the front desk of the LARC.

For Canvas support, please review the information in the Help folder on the left side of the Canvas menu in your Canvas shell, contact the [Help Desk](mailto:helpdesk@lindenwood.edu), or contact Canvas directly at 1-855-691-2240.

Personal Support

For free confidential mental health assistance for you or for a fellow Lindenwood student, contact the [Student Counseling and Resource Center \(SCRC\)](mailto:scrc@lindenwood.edu) at (636) 949-4522. Some services may not be available to non-residential students.

For advocacy and equity support, contact the [Center for Diversity and Inclusion \(CDI\)](mailto:diversity@lindenwood.edu) at diversity@lindenwood.edu.

For spiritual support, contact our [university chaplain](mailto:ntorbitzky@lindenwood.edu), Rev. Dr. Nichole Torbitzky at ntorbitzky@lindenwood.edu.

Global Navigation Menu

For the following information, please refer to the Lindenwood folder in the Canvas Global Navigation Menu:

- Student and Academic Support Services
See also:
- Technical Support Services and Resources
- Technical Requirements

IV. LEARNING OUTCOMES

Course Learning Outcomes (CLOs)

- Students/Citizens will develop an understanding of the foundations of the American political system by examining the principles of democracy and political theories upon which the US and State of Missouri government institutions are based.
- Students/Citizens will have a working knowledge of the functions of state and local government as well as a better understanding of how governmental authority effects the lives of citizens.
- Students/Citizens will have a greater appreciation for the importance of participation in a democratic political system and a heightened awareness of public service as a career choice.
- As part of the simulation students/citizens will gain hands on experience with the functions of state, county, and municipal government. Including budgeting, legislation, administration, and elections.
- Students/Citizen will actively participate in a selected school of instructions to gain understanding and experience in how this institution contributes to governing.
- Students/Citizens will develop a working knowledge of the US and Missouri Constitutions.

Institutional Learning Outcomes (ILOs)

Content ILO 1.1.7 US History and Government

Assessment Assignment: Policy Proposal

Assignment Description: Students will identify a policy issue facing state or local government then they will research this policy area summarizing important details of the policy issue, who is affected by the issue, and why it requires government attention. In a 3–5-page policy proposal Students propose one policy response to this issue identifying supporters and opponents of the policy; its strengths and weaknesses; budgetary and implementation concerns of this policy proposal.

Skill ILO 2.6 Civic Responsibility

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policy; its strengths and weaknesses; budgetary and implementation concerns of this policy proposal.

V. GRADING

Final Grades

Grade Grading Scale

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	59% and below

Grades are rounded to the nearest whole percentage.

Methods of Assessment

Methods of Assessment	Assignments
Policy Proposal	100 points (50%)
Discussion Boards	100 points (50%)
Total Points	200 points

Assignments

Discussion Board – Students will use these discussion boards to reflect on the connection between their simulation experience and the fundamental theories underlying the US and Missouri state systems of government. They will also engage and response to varied ideological and functional perspectives.

Policy Proposal – By week 3 of the course students will identify a policy issue facing state or local government they wish to address. Students will research this policy issue and create a 3–5-page policy recommendation report. This report will address the following information.

Issue Summary

- Why is this issue critically important for the State/local Government to address?
 - Who does this issue affect and how?

- What is public perception of this issue?
- What happens if the government does nothing?
- How has this policy issue developed over time?
 - What actions has the government taken in the past to address this issue?
 - Identify significant policy interventions

Policy Proposal and Analysis

- How should this issue be addressed?
- What are the strengths and weaknesses of the policy proposal?
 - Who supports this proposal?
 - Who opposes this proposal?
 - How will the proposal be funded?
 - How will the proposal be implemented?

Late & Missing Work

Late work should be avoided. Any late work will be assessed a point deduction of 10% for every week that it is last. All assignments must be turned in by the last day of class.

VI. POLICIES & REQUIREMENTS

For **Covid-related policies** and all other policies and procedures that apply to all courses at Lindenwood University, go to: <https://www.lindenwood.edu/academics/support-resources/academic-services/university-syllabus-policies/>. This material can also be found in the Lindenwood folder in the Canvas Global Navigation Menu, under Syllabus Policies. Such policies include those pertaining to academic integrity, copyright, accessibility for students with disabilities, and student authentication. You are responsible for familiarizing yourself with and adhering to these policies.

File Formats

All written assignments uploaded in Canvas should be in doc, docx, or pdf file formats unless otherwise specified by the instructor.

Writing Style

Students may use MLA or APA style of writing, or other commonly accepted writing style with which they are familiar. Students should take care to ensure they are internally consistent in using a particular style within a writing assignment (*ie.* do not mix styles within an assignment).

Academic Honesty

The penalty for the first reported offense of academic dishonesty will be determined by the instructor and may result in a reduced or failing grade on

the work/test, failure in the course, or other appropriate penalty. Upon a first report of dishonesty, the student is also required to complete an online Academic Integrity Tutorial. A charge for the tutorial will be applied to the student's Business Office account. For undergraduate students, a second offense will result in failure of the class, and a third offense will lead to expulsion from the university. Graduate students will be expelled after a second offense is reported.

Any questions concerning this policy should be directed to the Associate Provost, who maintains confidential records of academic dishonesty reports. These records are accessible only to the Provost and Associate Provost and are not linked to the student's academic or financial records at the University.

Attendance

All students at Lindenwood University are expected to attend all classes and class activities for which they have enrolled. Unexcused absences are to be avoided. Students are allowed 1 unexcused absence. For every unexcused absence after that the final grade will be reduced 5%. To avoid unexcused absences, communicate with me regularly so that we can make arrangements to accommodate travel for Lindenwood sponsored events or illness.

Student Interaction & Communication

Contacting Me: My preferred communication method is by e-mail: bhosto-marti@lindenwood.edu. I will respond to e-mails promptly. **Please allow 12 to 24 hours on weekdays and 24-48 hours on the weekends for a response.** I will let you know in advance if I will be out of communication for several days.

Contacting You: I will communicate with you through campus (NOT PERSONAL) e-mail, Canvas announcements, and within Canvas course modules. **Check these sources several times a week.** I will make every effort not to post time sensitive information later than Sunday each week. It is your responsibility to make sure that your campus e-mail is operating properly – faulty campus e-mail will not be an excuse for missed communication. Since e-mail will be the primary means of communication. Include your name in all e-mail communications

VII. COURSE SCHEDULE

COURSE CALENDAR AND READING ASSIGNMENTS

Students will participate in a one-week intensive academic simulation in the summer prior to enrolling in this course. That simulation contains 40 hours of instruction time as well as additional academic exercises beyond those hours in support of the program. The remainder of the contact hours necessary for awarding 3-credits is delivered in asynchronous online format as outlined below.

- Week 1** Syllabus Review
Federalism and the Making of America
READ:
Robertson: Pages 1-15
- Week 2** The Constitution and Self-Governing States in 1787
READ:
Robertson: Pages 23-41
Declaration of Independence
US Constitution
Missouri Constitution
- Discussion Board**
- Week 3** Key Actors and the Policy Process in State and Local Government
READ:
Simon, Steel, and Lovich Chapter 4
Discussion Board
Policy Proposal Topic
- Week 4** Institutions of State Government:
READ: Parts of Simon, Steel, and Lovrich Chapter 6-9
Discussion Board

Week 5 Budgeting and Sustainability
READ:
 Simon, Steel, and Lovrich Chapter 10
 Discussion Board –
 Policy Proposal Draft 1 – Peer Review
COURSE CALENDAR AND READING ASSIGNMENTS

Week 6 State and Local Public Policy
READ:
 Simon, Steel, and Lovrich Chapter 11-12
 Discussion Board –
 Policy Proposal Draft 2

Week 7 State and Local Public Policy
READ:
 Simon, Steel, and Lovrich Chapter 11-12
 Discussion Board –

Week 8 Policy proposal Consultation Meetings
 Final Policy Proposal Due