



American Legion Auxiliary (ALA) Missouri Girls State (MGS)
2024 School Pledge Form

High School Information (Please Print)

High School Name: County:

High School Mailing Address:

City: State: MO Zip:

Contact Name: Position at School:

Contact E-mail Address(please print):

Phone Number: Extension (if applicable):

Summer Contact Phone Number: School Fax Number:

*We recommend a cell phone number to expedite contact if a delegate cancels at the last moment. This opportunity to reach you quickly allows us to facilitate a possible refund or replacement as soon as possible.

The ALA MGS programs creates a contributor certificate for each contributor noted on the pledge form. Please check this box ONLY if your school wishes for all contributor certificates to be mailed to the contact person noted on the pledge form.

Name of Citizens/Alternates Sponsored for 2023

Applicant Name: Citizen Alternate

Applicant High School:

Contributing Organization/Individual Name:

% Contact Name: Amount Donated:

Street Address:

City: State: Zip:

Applicant Name: Citizen Alternate

Applicant High School:

Contributing Organization/Individual Name:

% Contact Name: Amount Donated:

Street Address:

City: State: Zip:

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Send School Pledge Form with a sponsorship fee of \$500 per citizen to:
ALA MGS, Attn: MACAE MICKENS, 1242 Estates Drive, Warrensburg, MO 64093

Total Number of Citizens Sponsored x \$500 sponsorship fee per Citizen = Total Required with Paperwork

Please Note:

- If more than 10 citizens or alternates are being submitted, please include multiple copies of page 2 to include your additions.
- If additional contributors should be credited toward the sponsorship fee of one or more of your citizens, please complete page 4 and submit with your pledge form. This allows us to document our donors on an annual basis.

If an additional contributor should be credited toward the sponsorship fee of one or more of your citizens, please include the information below and mail in with your pledge form.

Contributing Organization/Individual Name: % Contact Name: Street Address: City: State: Donation to be applied to the following citizen:	Amount Donated: Zip:
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Contributing Organization/Individual Name: % Contact Name: Street Address: City: State: Donation to be applied to the following citizen:	Amount Donated: Zip:

Additional Information:

You do not need to print and send the information below with your pledge form

- Applicant Information:
 - If you have more than ten (10) applicant names, please print multiple copies of page 2 to complete your information. All applicants must be nominated by their high school counselor or designee via the online portal. If you need assistance with your school portal link, please e-mail headquarters@missourigirlsstate.org.
 - If you are waiting on donations to sponsor additional citizens, send in your remaining citizens as alternates and mail payment and alternate upgrade information as you receive additional donations. Please, do not wait until all fund(s) are secured as that may risk all of your citizens from being accepted.
 - If you have alternates on your pledge form, writing a ranking order next to your alternates is helpful for ALA MGS Headquarters.
- Sponsorship:
 - If you need assistance locating contributors to assist with sponsorship, please contact headquarters@missourigirlsstate.org as soon as possible. ALA MGS is staffed year-round by volunteers only, so we do not have the ability to locate sponsors for every applicant for the 2024 session. However, we will do what we can to assist you in getting started. **We strongly encourage you to reach out to businesses and organizations in your community early!**
 - Schools can pay the sponsorship directly, but applicants' families are not to pay the sponsorship fee.
 - If you wish to pay with a credit card, you may pay online at www.missourigirlsstate.org/online-store. Please attach your receipt to your pledge form and mail it by the deadline. Your pledge form and receipt may also be e-mailed to headquarters@missourigirlsstate.org. Any questions for credit card payment may be sent via e-mail.
- Contributing Organizations:
 - If you have additional sponsors, please complete and include a duplicate copy of page 4 with your pledge form.
 - All contributing organizations listed above and the sponsoring high school will receive a contributor certificate via US Mail for their assistance in sponsorship to one or more citizens for ALA MGS. All certificates will be mailed to only the school contact IF you check the box noted on page 1.
 - If your contributors are not finalized at the time of sending in this pledge form, you may leave the contributors blank and send the information via email to headquarters@missourigirlsstate.org by May 22, 2024.
- Deadlines:
 - The deadline for the School Pledge Form document and the required sponsorship fee(s) is April 3, 2024. Please keep in mind that all applicants are accepted as citizens in the order they receive. If capacity is met before April 3, 2024, your paperwork and sponsorship fee will be on a waiting list.
 - The deadline for a full refund is May 22, 2024, and a partial refund is June 12, 2024.
 - If a citizen you selected cancels, we will provide you with the opportunity to move any alternate on your paperwork to citizen status. The deadline for a full refund for any cancellation is May 22, 2024, and the deadline for a partial refund (\$250) for any cancellation is June 12, 2024.
- Next Steps:
 - Please ensure that all applicants you are sponsoring are notified that you have selected them to serve as a citizen or alternates. Please ensure that all applicants know they must attend the duration of the session (June 22-July 29, 2024).
 - All selected citizens and alternates will receive a letter via email and US mail by May 1, 2024, with directions for the required orientation process. This must be completed by June 12, 2024. If a citizen

does not complete the orientation process by this date, they are no longer eligible to attend ALA MGS 2024, and refunds are not issued.

- Contact headquarters@missourigirlsstate.org if you are notified of cancellations of citizens OR alternate